

ANNEXE 2- COMMUNITIES SELECT COMMITTEE FORWARD PLAN PROPOSAL

Select Committee	Topic	Scrutiny method	Involvement of other committees	Expected outcome
Communities	The Council's use of RIPA (Regulation of Investigatory Powers Act)	Formal Report	N/A	The annual scrutiny of RIPA is a statutory function of the Council. As Trading Standards is the sole user of RIPA on behalf of the Council, a formal report on this would achieve this duty.
Communities	Trading Standards – Formal report	Workshop/Formal Report	Possible	The Committee was interested in the work of Trading Standards and their role in protecting residents in Surrey and Buckinghamshire. There is interest in further scrutiny of the Service and would like to explore a specific topic with Officers in due course.
Communities	Annual scrutiny of Community Safety Partnerships	Formal Report	N/A	The annual scrutiny of Community Safety Partnerships is a statutory function of the Council. A formal report on this would achieve this duty.
Communities	Community Safety Prevent Strategy	Formal Report	N/A	PREVENT is a key priority of the Community Safety Board. The Committee would like a detailed report on the Council's participation in the PREVENT agenda.
Communities	Surrey Fire and Rescue Service (SFRS)	Member Reference Group & (in time) formal reports	N/A	The Committee understands that SFRS has many focused workstreams both active, and yet to begin. These will cover: <ul style="list-style-type: none"> • Integrated Risk Management Plan (IRMP) • Fire & Rescue Governance – PCC take over • Fire contingency cover • Immediate Response Vehicles Pilot Scheme

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				<ul style="list-style-type: none"> • Workforce Reform • Cost recovery & Income generation • Emergency Services Collaboration <p>The Committee believed that a Member Reference Group would be an appropriate vehicle to add Member and scrutiny involvement in SFRS' work, and a platform to report back to the main Committee at regular intervals on progress, rather than use up a lot of Committee time on one Service.</p>
Communities	Surrey Heritage - Surrey History Centre (SHC)	Site Visit	Possibly open to all Members	Members of the Committee were keen supporters of the Surrey History Centre. Members were recommended by their peers to visit the SHC. The Vice-Chairman has volunteered to co-ordinate a site visit for Members that may be interested. This visit could lead on to future scrutiny of Heritage or other Cultural Services.
Communities	Customer Services - Customer Contact Management System	Formal report	Possibly Corporate Services or E&I	<p>Officers informed the Committee that a new Customer Contact Management System will be implemented in 2017. This will join the Customer Services and Highways defect databases together and allow residents a higher quality of service when reporting highways defects/complaints.</p> <p>The Committee would like to review the success of this system with a view to how a similar approach may be rolled out to other Council services.</p>
Communities	Armed Forces Covenant	Workshop and/or Formal report	N/A	The Committee is keen to further understand the work of the Military Covenant and its support for Surrey's military personnel. The Committee was open-minded to a scrutiny approach but would aim to: review the Covenant; assess its performance; and look to identify ways to improve the Covenant's impacts to the Services personnel and veterans it supports.